

A meeting of the **OVERVIEW AND SCRUTINY PANEL (ENVIRONMENTAL WELL-BEING)** will be held in **CIVIC SUITE 1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **THURSDAY, 9 FEBRUARY 2012** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting held on 10th January 2012.

**Mrs J Walker
387049**

2. MEMBERS' INTERESTS

To receive from Members, declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda item. Please see notes 1 and 2 overleaf.

3. LOCAL GOVERNMENT ACT 2000: FORWARD PLAN (Pages 5 - 8)

A copy of the current Forward Plan, which was published on 15th January 2012, is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

**Mrs H Taylor
388008**

4. FLOOD RISK MANAGEMENT ACTIVITIES

To receive a presentation from Ms S Willis, Cambridgeshire County Council's Flood and Water Manager, on flood risk management activities.

5. ROLL FORWARD OF CORE STRATEGY - LOCAL PLAN PROJECT PLAN (Pages 9 - 20)

To consider a report by the Head of Planning Services on the New Huntingdonshire Local Plan Local Development Scheme.

**S Ingram
388400**

6. MONITORING OF SECTION 106 AGREEMENTS (Pages 21 - 38)

To receive a report by the Head of Operations outlining the progress made to date in respect of the expenditure and receipt of money received from S106 Agreements.

**J Craig
388638**

7. CAMBRIDGESHIRE FUTURE TRANSPORT STUDY

To appoint a representative to the Cambridgeshire Future Transport Overview and Scrutiny review.

8. WORKPLAN STUDIES (Pages 39 - 44)

To consider, with the aid of a report by the Head of Legal and Democratic Services, the current programme of Overview and Scrutiny studies.

**Mrs J Walker
387049**

9. OVERVIEW AND SCRUTINY PANEL PROGRESS (Pages 45 - 48)

To consider a report by the Head of Legal and Democratic Services on decisions taken by the Panel.

**Mrs J Walker
387049**

10. SCRUTINY (Pages 49 - 54)

To scrutinise decisions as set out in the Decision Digest and to raise any other matters for scrutiny that fall within the remit of the Panel.

Dated this 1 day of February 2012



Head of Paid Service

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Mrs J Walker, Trainee Democratic Services Officer, Telephone: 01480 387049, email: jessica.walker@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel. Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer. Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

Agenda Item 1

HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (ENVIRONMENTAL WELL-BEING) held in Civic Suite 1a, Pathfinder House, St Mary's Street, Huntingdon, Cambs PE28 3TN on Tuesday, 10 January 2012.

- PRESENT: Councillor P M D Godfrey – Chairman.
- Councillors Mrs M Banerjee, I J Curtis, J W Davies, P Godley, G J Harlock, D Harty and J S Watt.
- Co-opted Member Mr D Hopkins.
- APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors M G Baker and C R Hyams and Mr M Phillips.
- IN ATTENDANCE: Councillor N J Guyatt and Councillor D M Tysoe.

64. MINUTES

The Minutes of the meeting of the Panel held on 5th December 2011 were approved as a correct record and signed by the Chairman.

65. MEMBERS' INTERESTS

Councillor D Harty declared personal interests in Minute Nos. 67 and 68 arising from his Membership of Cambridgeshire County Council.

66. LOCAL GOVERNMENT ACT 2000: FORWARD PLAN

The Panel considered and noted the current Forward Plan of Key Decisions (a copy of which is appended in the Minute Book) which had been prepared by the Executive Leader of the Council for the period 1st January 2012 to 30th April 2012. Members were advised that an item on Thermal Imaging of Private Homes in Huntingdonshire through the Heatseekers scheme had been removed from the Plan.

67. CAMBRIDGESHIRE GREEN INFRASTRUCTURE

(Councillor N J Guyatt, Deputy Leader and Executive Councillor for Strategic Planning and Housing, was in attendance for this item)

Councillor N J Guyatt introduced a report by the Head of Planning Services (a copy of which is appended in the Minute Book) informing Members of the terms of a revised Cambridgeshire Green

Infrastructure Strategy which it was intended would be used as supporting evidence for planning purposes. The document was an update of the first Green Infrastructure Strategy for the Cambridge sub-region which was developed in 2006. The "Strategic Network" of green infrastructure had been divided into different geographical areas. The areas identified in Huntingdonshire were Huntingdonshire Fens and Woods (including the Great Fen) and Great Ouse. The Strategy would be part of the evidence base informing the Council's future work on updating its development strategy for the period up to 2036.

The Strategy was supported by the Green Infrastructure Forum and, in light of the demise of Cambridgeshire Horizons, the Panel suggested that the accountability and reporting lines of the Green Infrastructure Forum should be clarified.

An important purpose of the Strategy would be to form a piece of evidence which could be used to help local communities identify local green spaces and to set realistic and meaningful objectives in neighbourhood plans. The Executive Councillor for Strategic Planning and Housing advised the Panel that this would be explained further at the April Council meeting.

The Chairman raised concerns over the Strategy's lack of reference to the local agricultural industry. He suggested that food security was of local, national and international concern and as such ought to be given higher priority and be reflected to a greater extent in the Council's policy framework. Having concurred with these views, the Panel

RESOLVED

that the Cabinet be recommended, bearing in mind the primacy of the agricultural sector and its importance to the local and national economy, to endorse the Cambridgeshire Green Infrastructure Strategy as supporting evidence for planning purposes.

68. ADVANCED WASTE PARTNERSHIP

(Councillor D M Tysoe, Executive Councillor for the Environment, was in attendance for this item)

Councillor D M Tysoe introduced a report by the Head of Operations (a copy of which is appended in the Minute Book) on moving the Cambridgeshire and Peterborough Waste Partnership (RECAP) to the next level of partnership working in order to gain the maximum advantage collectively for the partner authorities.

Having acknowledged that the work of RECAP represented an excellent example of Countywide partnership working which delivered significant benefits to Cambridgeshire, Members supported the proposals to formalise relationships with neighbouring authorities in order to deliver further benefits to residents. Members were advised that before any costs were incurred by the Council individual business cases would be brought to the Panel for comment.

Members highlighted the facts that the Council's waste collection service had high satisfaction levels and was delivered at a relatively low cost per household. In that light, the Panel questioned whether the Council's performance levels would be compromised by the proposal for greater joint working. In response, Members were advised that joint working would lead to greater savings and improve the trade waste function which would be of benefit to the business community.

The Panel referred to the possibility of using waste to generate electricity. It was noted that this might be considered in the future. Members also questioned whether waste separation would be viable at the Waterbeach waste facility. However, at present the plant would be unable to cope with the changes in the calorific value of the waste that was being processed and, as such, this would be a costly process.

Members discussed whether the negotiations on the advanced waste partnership would be successful. They questioned whether the political will existed for all partners to commit to enhanced partnership working and pointed out that some partner authorities had low levels of resources available to develop their services.

The Head of Operations acquainted the Panel with details of a route optimisation project which was being undertaken. The aim of the project was to achieve the most effective waste collection service possible across the County. It was hoped this project would result in a collection round being saved from June 2012. In response to a question by a Member it was reported that cross county route optimisation would be difficult to co-ordinate but might be considered in the future.

Owing to their involvement in reviewing the business cases for advanced waste projects, a planned visit by the Waste Collection Working Group to the Waterbeach waste facility was extended to all Members of the Panel in order that they might familiarise themselves with its operation and potential for service development.

RESOLVED

that the Cabinet be recommended to adopt the RECAP Advanced Partnership Working Charter and that outline business cases for any advanced waste projects be brought to the Overview and Scrutiny (Environmental Well Being) Panel before a decision is made to proceed.

69. WORKPLAN STUDIES

The Panel considered and noted a report by the Head of Legal and Democratic Services (a copy of which is appended in the Minute Book) informing them of studies being undertaken by the other Overview and Scrutiny Panels.

70. OVERVIEW AND SCRUTINY PANEL PROGRESS

With the aid of a report by the Head of Legal and Democratic Services (a copy of which is appended in the Minute Book) the Panel was advised of progress on issues that had been previously discussed.

Further to Minute No. 68 ante, it was agreed that developments relating to RECAP were likely to overtake the work of the Waste Collection Working Group and consequently the study should be postponed until further notice.

Councillor Mrs M Banerjee advised the Panel that the Design Principles for Future Developments Working Group was due to receive an overview from Jenny Parsons, Development Management Team Leader on the history of the Loves Farm site. This would be followed by a site visit to Loves Farm.

Pursuant to Minute No. 67 ante, Members discussed the need to consider environmental and agricultural issues in tandem. It was felt a working group ought to be established to ensure that the local agricultural industry was properly reflected in the new Local Plan. It was, therefore

RESOLVED

that Councillors Mrs M Banerjee, P M D Godfrey, G J Harlock, D Harty and Mr D Hopkins be appointed to a working group to investigate land use for agricultural purposes in the context of planning policy and its contribution to the local economy.

71. SCRUTINY

The Panel received and noted the latest edition of the Council's Decision Digest (a copy of which is appended in the Minute Book) summarising the Council's decisions since the previous meeting. In response to a question by Councillor D Harty the Scrutiny and Review Manager informed the Panel that the Cabinet had supported a recommendation that the Council should not accept the Council Tax Freeze Grant.

Chairman

FORWARD PLAN OF KEY DECISIONS

Prepared by
Date of Publication:
For Period:

Councillor J D Ablewhite
15 January 2012
1 February 2012 to 31 May 2012

Membership of the Cabinet is as follows:-

Councillor J D Ablewhite	- Executive Leader of the Council, with responsibility for Strategic Economic Development	3 Pettis Road St. Ives Huntingdon PE27 6SR Tel: 01480 466941 E-mail: Jason.Ablewhite@huntingdonshire.gov.uk
Councillor N J Guyatt	- Deputy Executive Leader of the Council with responsibility for Strategic Planning and Housing	6 Church Lane Stibbington Cambs PE8 6LP Tel: 01780 782827 E-mail: Nick.Guyatt@huntingdonshire.gov.uk
Councillor B S Chapman	- Executive Councillor for Organisational Development	6 Kipling Place St. Neots Huntingdon PE19 7RG Tel: 01480 212540 E-mail: Barry.Chapman@huntingdonshire.gov.uk
Councillor J A Gray	- Executive Councillor for Resources	Shufflewick Cottage Station Row Tilbrook PE28 OJY Tel: 01480 861941 E-mail: Jonathan.Gray@huntingdonshire.gov.uk
Councillor D M Tysoe	- Executive Councillor for Environment	Grove Cottage Maltings Lane Ellington Huntingdon PE28 OAA Tel: 01480 388310 E-mail: Darren.Tysoe@huntingdonshire.gov.uk
Councillor T D Sanderson	- Executive Councillor for Healthy and Active Communities	29 Burmoor Close Stukeley Meadows Huntingdon PE29 6GE Tel: 01480 412135 E-mail: Tom.Sanderson@huntingdonshire.gov.uk

Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting Mrs Helen Taylor, Senior Democratic Services Officer on 01480 388008 or E-mail: Helen.Taylor@huntsdc.gov.uk not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Colin Meadowcroft
Head of Legal and Democratic Services

Notes:- (i) Additions/significant changes from the previous Forward are annotated ***
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at <http://www.huntsdc.gov.uk/NR/rdonlyres/3F6CFE28-C5F0-4BA0-9BF2-76EBAE06C89D/0/Petitionsleaflet.pdf> or telephone 01480 388006

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Community Infrastructure Levy Governance Principles***	Cabinet	16 Feb 2012	CIL Evidence Base	Steve Ingram, Head of Planning Services Tel No. 01480 388400 or email Steve.Ingram@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being
Roll Forward of Core Strategy - Local Plan Project Plan	Cabinet	16 Feb 2012	None.	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being
Budget and MTP	Cabinet	16 Feb 2012	Draft MTP, Previous Year's budget report, Various Annexes	Steve Couper, Head of Financial Services Tel No. 01480 388103 or email Steve.Couper@huntingdonshire.gov.uk	Overview and Scrutiny (Economic Well-Being). 2nd February 2012.	J A Gray	Overview and Scrutiny (Economic Well-Being)
Waste Collection Policies	Cabinet	16 Feb 2012	None.	Eric Kendall, Head of Operations Tel No. 01480 388635 or email Eric.Kendall@huntingdonshire.gov.uk		D Tysoe	Environmental Well-Being

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Location of the Call Centre	Cabinet	16 Feb 2012	Previous Cabinet Papers	Julia Barber, Head of Customer Services Tel No 01480 388105 or email Julia.Barber@huntingdonshire.gov.uk		J A Gray	Economic Well-Being
Treasury Management Strategy and Prudential Indicators	Cabinet	16 Feb 2012	Previous year's Strategy	Steve Couper, Head of Financial Services Tel No. 01480 388103 or email Steve.Couper@huntingdonshire.gov.uk	Overview and Scrutiny (Economic Well-Being). 2nd February 2012.	J A Gray	Overview and Scrutiny (Economic Well-Being)
Funding for CCTV	Cabinet	16 Feb 2012	None.	Eric Kendall, Head of Operations Tel No. 01480 388635 or email Eric.Kendall@huntingdonshire.gov.uk		D Tysoe	Environmental Well-Being
Cambs Renewable Infrastructure Framework	Cabinet	22 Mar 2012	CCC - Cambs Renewable Infrastructure Framework Strategy	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk	Endorse as Council Policy	N J Guyatt D Tysoe	Environmental Well-Being
Cambs Community Energy Fund	Cabinet	22 Mar 2012	CCC - Community Energy Fund Strategy	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk	Endorse as Council Policy	N J Guyatt D Tysoe	Environmental Well-Being
Huntingdon West Master Plan	Cabinet	22 Mar 2012	Huntingdon West Action Plan	Paul Bland, Planning Service Manager (Policy) Tel No 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk		N J Guyatt	Environmental Well-Being
Cambridgeshire Future Transport - 'Transport for Cambridgeshire'	Cabinet	19 Apr 2012	Cambs Future Transport Programme	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk	Update on emerging options and recommendations.	N J Guyatt	Environmental Well-Being

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Community Infrastructure Levy (CIL)	Cabinet	19 Apr 2012	Examination in Public Report	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 - or email Paul.Bland@huntingdonshire.gov.uk	Outcome of Examination and recommend adoption to Council	N J Guyatt	Environmental Well-Being
Planning for Sustainable Drainage Systems (SuDs)	Cabinet	19 Apr 2012	CCC SuDs Options Paper	Paul Bland, Planning Service Manager (Policy) Tel No 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk	Consider options.	N J Guyatt	Environmental Well-Being
Bearscroft Farm Urban Design Framework***	Cabinet	17 May 2012	None.	Paul Bland, Planning Service Manager (Policy) Tel No. 01480 388430 or email Paul.Bland@huntingdonshire.gov.uk	Adopt as Council policy.	N J Guyatt	Environmental Well-Being

COMT
OVERVIEW & SCRUTINY
(ENVIRONMENTAL WELLBEING)
CABINET

23 JANUARY 2012
9 FEBRUARY 2012

16 FEBRUARY 2012

**NEW HUNTINGDONSHIRE LOCAL PLAN
LOCAL DEVELOPMENT SCHEME
(Report by Head of Planning Services)**

1. INTRODUCTION

- 1.1 At its meeting on 8th December 2011 Cabinet formally confirmed the Council's intentions to review and update the Huntingdonshire Core Strategy in the light of changing national and local circumstances, and endorsed the proposal to produce a new Local Plan in order to achieve this. It was agreed that a new Local Development Scheme (LDS) would be prepared to outline the timetable for preparing and delivering the new Local Plan.
- 1.2 The LDS provides details on the proposed scope, coverage and production timetable of the new Local Plan. It will be a public document and it informs the community and other stakeholders about opportunities for engagement in the Local Plan preparation process.
- 1.3 Cabinet's approval is therefore now sought for the new LDS (attached as Appendix 1 of this report) and its publication on the Council's website. Once approved, it will replace the existing LDS which was previously approved by Cabinet in February 2010.

2. BACKGROUND

- 2.1 The Planning and Compulsory Purchase Act 2004 requires preparation of an LDS to formally describe the plan making process and preparation programme for development plan documents. The new LDS is more succinct than its predecessor in that it refers to a single Local Plan rather than the formerly proposed series of local development plan documents. Once approved by Cabinet the LDS can be brought into effect quickly and published on the Council's website. The Localism Act 2011 now removes the requirement for this LDS to be submitted to the Secretary of State for approval.

3. PLAN MAKING PROCESS FOR THE LOCAL PLAN

- 3.1 The Local Plan will address all relevant planning policy matters, including site allocations and development management policies, and relevant site allocations and policy designations will be shown on a Proposals Map.
- 3.2 The format of the Local Plan will follow the framework of planning policy themes outlined in the emerging National Planning Policy Framework (NPPF) and the process of preparing the Local Plan evidence base can be taken forward on this basis. The Government intends to issue the finalised NPPF in the Spring of 2012, and it is anticipated that this updated version of the document will also

clarify the national policy approach towards additional national issues such as planning for gypsy and traveller sites.

- 3.3 The LDS sets out the plan making process for the Local Plan, taking each of the policy themes into account and based on the relevant legislation, including:
- Public participation – as detailed in a Statement of Community Involvement
 - Publication and submission of the Local Plan
 - Sustainability Appraisals and Strategic Environmental Assessments
 - Habitats Regulation Assessment
 - Examination of the Local Plan by an independent Planning Inspector
 - Ensuring that the Local Plan has been prepared in accordance with the ‘duty to co-operate’
 - The requirement to ensure that the plan is ‘sound’ in relation to statutory definitions

4. PREPARATION PROGRAMME FOR THE LOCAL PLAN

- 4.1 The LDS sets out the proposed preparation programme for the Local Plan, which can be summarised as follows:
- January 2012 to December 2012: Preparation of the draft Local Plan document and proposals maps, evidence base, Sustainability Appraisal, and appropriate public participation and consultation
 - January 2013 to April 2013: Publication and pre-submission participation
 - May 2013 to February 2014: Submission and Examination
 - March 2014: Formal Adoption

5. RECOMMENDATION

- 5.1 It is recommended that Cabinet approves the new Local Development Scheme for publication and commencement on 24 February 2012.

Background Papers:

Cabinet Report and Minutes, 8 December 2011
Cabinet Report and Minutes, 11 February 2010

CONTACT OFFICER: Enquiries about this report to Steve Ingram, Head of Planning Services, on 01480 388400

Local Development Scheme for Huntingdonshire

February 2012



Steve Ingram B.A. (Hons), BTP, DMS, MRTPI

Head of Planning Services

Further copies of this document can be obtained from:

Planning Services,
Huntingdonshire District Council,
Pathfinder House,
St Mary's Street,
Huntingdon,
PE29 3TN.

Telephone: 01480 388388

e-mail: ldf@huntingdonshire.gov.uk

It can also be viewed on our web site at:

<http://www.huntingdonshire.gov.uk>

1 Introduction

- 1.1 The District Council's Local Development Scheme (LDS) sets out the proposed programme for the production of the Huntingdonshire Local Plan to 2036. The programme includes key milestones to inform people about opportunities to be involved in the plan-making process.
- 1.2 The LDS has been prepared to reflect the amendments to the plan-making process in the Localism Act, the draft National Planning Policy Framework and the Local Planning Regulations consultation. If necessary it will be revised further once national changes have been brought into effect.
- 1.3 The development plan is the primary basis upon which all planning decisions are made. The development plan will comprise the Local Plan to 2036, Cambridgeshire and Peterborough Minerals and Waste Plans and any Neighbourhood Plans covering areas within Huntingdonshire.
- 1.4 The Localism Act (2011) set the framework for revoking existing regional strategy and structure plan policies as soon as possible, subject to the outcome of environmental assessments by the Department of Communities and Local Government (DCLG). Until Orders to revoke these are approved they remain part of the statutory development plan.
- 1.5 The Local Plan to 2036 will be a spatial planning document that will be subject to independent examination. It will include a development strategy, site specific allocations of land, development management policies and a proposals map.
- 1.6 The Huntingdonshire Local Plan to 2036 proposed in this LDS will, once adopted, supersede the Core Strategy (2009) and the Huntingdon West Area Action Plan (2011) in their entirety. The Planning and Compulsory Purchase Act (2004) allowed for existing statutory plans to be saved whilst replacement documents were produced. Thus, the Huntingdonshire Local Plan to 2036 will also replace all remaining saved policies from the Huntingdonshire Local Plan (1995) and the Local Plan Alteration (2002). The Secretary of State issued a direction in September 2007 setting out which policies remained saved until appropriately replaced; a list can be found at:

<http://www.huntingdonshire.gov.uk/Planning/Planning%20Policy/Pages/Local%20Plan.aspx>
- 1.7 The Cambridgeshire and Peterborough Minerals and Waste Plan (2011) is jointly prepared by Cambridgeshire County Council and Peterborough City Council to guide the development and management of mineral resources and waste materials. Huntingdonshire is not a minerals and waste planning authority so this LDS does not deal with these matters. However, relevant proposals in adopted Minerals and Waste Development Plans produced by Cambridgeshire County Council and Peterborough City Council will be shown on the Proposals Map.

- 1.8 Under the Localism Act 2011, Neighbourhood Plans can be produced by Parish and Town Councils to provide detailed guidance on specific issues. These will be subject to independent examination and a local referendum. If approved at the referendum then the Council will bring the neighbourhood plan into force. As it is Parish and Town Councils that will decide to produce Neighbourhood Plans it is not appropriate for the LDS to specify when, or for where, they will be produced.

2 Plan Making Process

- 2.1 The process of preparing and adopting development plans was amended by the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2009 and is quite complex. Consolidated replacement regulations were published for consultation in July 2011 which do not propose significant changes to the main processes; no date has yet been set for bringing the new regulations in force. A summary of the plan making process is set out below.

Public Participation

- 2.2 The Council will undertake early public participation in the preparation of the Local Plan. Community involvement is a key component of the plan making process. The scale and nature of community involvement will vary according to the stage of document production. Public participation will be guided by the Council's Statement of Community Involvement.

Publication and Submission

- 2.3 On completion of the public participation stages the Council will prepare the document for publication, also known as the proposed submission stage. Once published there is a period for representations on issues of soundness and legal compliance. The Council can make limited, minor amendments to the published document at this stage before submitting it to the Secretary of State and the Planning Inspectorate along with the representations and a summary of the changes.

Sustainability Appraisals and Strategic Environmental Assessment

- 2.4 To assess the potential impact of the Local Plan it must be subjected to thorough sustainability appraisal. In order to fully comply with the European SEA Directive and the UK SEA Regulations and to provide a robust evidence base the Council will adopt an integrated approach towards meeting the requirements for both sustainability appraisal and strategic environmental assessment of the Local Plan. The appraisals are a systematic, iterative process, integrated into each phase of document production. Their purpose is to assess the extent to which emerging policies and proposals will help achieve relevant environmental, social and economic objectives.
- 2.5 Neighbourhood Plans will also be required to undertake both sustainability appraisal and strategic environmental assessment. Huntingdonshire District

Council will provide guidance to parish and town councils in fulfilling these requirements if required.

Habitats Regulations Assessment

- 2.6 Amendments were introduced in the UK Conservation (Habitats & etc) Regulations 1994 in September 2006. These result in Appropriate Assessment under Article 6(3) and (4) of the Habitats Directive 92/43/EEC being required for all plans likely to have a significant effect on a European site. Habitats Regulations Assessments, including Appropriate Assessment as necessary, will be undertaken prior to submission of the Local Plan.

Examination

- 2.7 Once the Local Plan, its sustainability appraisal and all other supporting documentation have been submitted to the Secretary of State it must be examined by an independent Inspector before the Council can adopt it. The Inspector is charged with examining whether the document complies with legislation and is sound.
- 2.8 Development plan documents must be prepared within the context of national policy. They should be in accordance with higher level guidance unless strong local evidence supports deviation from this and would provide better outcomes in the specific local context of Huntingdonshire.
- 2.9 To examine whether the submitted document is legally compliant the Inspector will check that it:
- has been prepared in accordance with the Local Development Scheme and in compliance with the Statement of Community Involvement and the Regulations;
 - has been subject to sustainability appraisal and strategic environmental assessment;
 - has regard to national policy; and
 - has regard to any sustainable community strategy for the area
- 2.10 The Inspector will also assess whether the plan has been prepared in accordance with the duty to co-operate and whether it is sound. A local planning authority should only submit a plan for examination which it considers to be 'sound' – namely that it is:
- **Positively prepared** – the plan should be prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is practical to do so consistently with the presumption in favour of sustainable development
 - **Justified** – the plan should be the most appropriate strategy, when considered against the reasonable alternatives, based on proportionate evidence

- **Effective** – the plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities; and
- **Consistent with national policy** – the plan should enable the delivery of sustainable development in accordance with the policies in the Framework.

3 Production Programme

3.1 The Council's priorities for the period 2012-2014 are to produce the Huntingdonshire Local Plan to 2036. Its purpose is to set out the strategy for development in the whole of Huntingdonshire, policies for managing development and site-specific proposals for different forms of development. As a precursor to its preparation the Huntingdonshire Statement of Community Involvement will also be updated.

3.2 The Proposals Map will be revised alongside the Local Plan to provide a geographical illustration of the application of the policies of the Local Plan.

Production Programme: Huntingdonshire Local Plan to 2036

	2012												2013												2014		
Document	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M
Huntingdonshire Local Plan to 2036	SA											P				S											A

Key:

	Preparation of document and public participation; SA = Consultation on scope of SA
	Publication and pre-submission public participation; P = publication
	Submission and examination; S = submission; H = anticipated hearings date
	Formal adoption; A = adoption

3.3 The organisational lead will be taken by the Head of Planning Services and the Executive Member for Planning Strategy. There will be opportunities for community engagement at key stages throughout the process in accordance with the requirements set out in the Regulations, and the proposals contained in the Statement of Community Involvement. The Local Plan will be approved by full Council prior to publication for pre-submission consultation as this is the stage at which the Council must consider the document to be sound and ready for examination. Document production and implementation (once adopted) will be reviewed regularly and reported through ongoing monitoring reports.

Resources, Monitoring and Review

- 3.4 The Council's Development Plans team will take the lead in preparing all development plan documents, monitoring reports, and the statement of community involvement. Specialist skills available elsewhere in the Council will also be involved where relevant, in particular:
- Within Planning Services the Development Management teams, the Urban Design, Trees and Landscape team, the Transportation team and the Heritage and Conservation team
 - Environmental and Community Health Services
 - Environmental Management
 - Housing Services
 - Corporate Office
- 3.5 Advice will also be sought from Cambridgeshire Joint Planning Unit, Cambridgeshire County Council in relation to socio-economic research, transportation, countryside, biodiversity and archaeology. Expertise and information is also sought where relevant from other partners such as the Environment Agency or consultants may be employed to conduct specialist research. The budget for Planning Services makes allowance for anticipated costs of development plan production, including examination, but with increasingly limited funding for specialist consultancy work.
- 3.6 The Local Development Scheme will be monitored on an ongoing basis and regular updates provided on the Council's website. Regular monitoring of the effectiveness of development plan policies will also be undertaken and published on the Council's website.

APPENDIX 1: TERMINOLOGY

Within each definition links to other terms are shown in italics.

Adoption	The point at which the final agreed version of a document comes into use.
Monitoring Report (AMR)	Document produced at least annually to report on progress in Local Plan production and implementation of policies.
Development Plan	The documents which together provide the main point of reference when considering planning proposals. These will include the Local Plan to 2036, Minerals and Waste DPDs produced by Cambridgeshire County Council and Peterborough City Council and Neighbourhood Plans covering land within Huntingdonshire.
Development Plan Document (DPD)	A document containing local planning policies or proposals which forms part of the <i>Development Plan</i> , and which has been subject to independent <i>examination</i> . NB: the term will be phased out, largely being replaced by <i>Local Plan</i> .
Examination	Independent inquiry into the soundness of a draft <i>Local Plan</i> chaired by an Inspector appointed by the Secretary of State.
Local Development Scheme (LDS)	Sets out the Council's programme for preparing and reviewing statutory planning documents.
Local Plan	The document containing local planning policies and proposals for Huntingdonshire.
Proposals Map	A map that shows the spatial extent of <i>adopted</i> planning policies and proposals affecting Huntingdonshire.
Publication	Point at which a draft <i>Local Plan</i> is issued for consultation prior to its submission to the Secretary of State for examination.

Saved policies	Adopted policies which remain in force pending their replacement by the Local Plan.
Scoping Report	Report produced as the first stage of <i>Sustainability Appraisal</i> . It examines existing environmental, social and economic conditions in the district, and identifies appropriate objectives to appraise policies against.
Statement of Community Involvement (SCI)	Document setting out the Council's approach to involving the community in preparing planning documents and making significant development management decisions.
Strategic Environmental Assessment (SEA)	Process undertaken during plan production, to assess the potential environmental effects of emerging policies and proposals. It is incorporated within <i>Sustainability Appraisal</i> .
Submission	Following the publication and ensuing consultation the point at which a draft <i>Local Plan</i> is submitted to the Secretary of State along with representations the received for <i>examination</i> .
Supplementary Planning Guidance/ Document	Provides additional guidance on the interpretation or application of adopted policies and proposals.
Sustainability Appraisal	Process undertaken during plan production, to assess the extent to which emerging policies and proposals will help to achieve environmental, social and economic objectives. It incorporates <i>Strategic Environmental Assessment</i> .

This page is intentionally left blank

OVERVIEW AND SCRUTINY PANEL (ENVIRONMENTAL WELL-BEING) 9TH FEBRUARY 2012

MONITORING OF SECTION 106 AGREEMENTS (PLANNING OBLIGATIONS) (Report by the Head of Operations)

1. INTRODUCTION

1.1 The purpose of this report is to provide the Panel with information on the receipt and expenditure of S106 monies. The report also provides an overview of future benefits from developments that have commenced but where trigger points for collection of the monies have yet to be reached, and future potential benefits from developments which have not yet commenced. The latter two sections allow for forward planning and the integration of potential benefits with other service plans.

1.2 As requested by the Section 106 Group, a copy of this report has been made available to all Members of the Council.

2. BACKGROUND INFORMATION

2.1 The report has four appendices: Appendix A: Section 106 Account (covering the period 27th September 2011 to 28th December 2011), Appendix B: Future benefits by location (development commenced, but not yet sufficiently advanced to trigger payments) and Appendix C: Future potential benefits by location (development not commenced). Appendix D: Extract from CCC income book- contributions received.

2.2 Appendix A comprises 5 tables:

- **Table 1. Allocated schemes**

These are developments where monies have been received and there is a specific scheme identified.

- **Table 2. Maintenance**

These are developments where monies have been received and are ring-fenced for future maintenance of play equipment and open space. Monies will be spent in accordance with approved maintenance schedules.

- **Table 3. Pending allocation**

These are developments where monies have been received for a general purpose but where a specific scheme has yet to be identified.

- **Table 4. Money spent in the last quarter**

This table shows the actual spend or transfer of monies in the last quarter.

- **Table 5. Non-monetary benefits received**

This details non-cash benefits recorded in the last quarter.

3. RECOMMENDATION

- 3.1. The Panel is invited to review and comment on the contents of the monitoring report.

Note: Members of the Panel are invited to submit any detailed requests for further information on schemes prior to the meeting, so that a response can be prepared.

Contact Officer: Louise Wilcox - Service Development Officer
☎ (01480) 388650

louise.wilcox@huntingdonshire.gov.uk

Appendix A - Section 106 Account

This schedule details S106/Grampian Condition monies that are held in the S106 account until they are needed for maintenance, or transferred to relevant service budgets (or to Town and Parish Councils) when schemes are ready to proceed. Where appropriate, the schedule also includes an expiry date by which time the money must be spent. It divides the account into five sections:

Table 1. Allocated schemes: for which money has been received and is destined to be spent on a specific scheme.

Table 2. Maintenance: money received for future maintenance, usually relating to play equipment or open space. The money will be held in this account until it is drawn down to pay for the maintenance (proportionally over 15 years).

Table 3. Pending allocation: money received for a purpose, but where a specific scheme has yet to be identified.

Table 4. Money spent in the last quarter: money previously held in the account which has been spent or transferred in the last quarter.

Table 5. Non-monetary benefits recorded as received in the last quarter.

Summary

	This quarter	Previous quarter
Allocated schemes (Table 1)	£81,492.90	£384,227.34
Maintenance (Table 2)	£590,406.46	£117,574.86
Pending allocation (Table 3)	£264,889.32	£274,568.60
TOTAL	£936,788.68	£776,370.80

Spent since the last quarter (Table 4)	£412,364.44	£844,746.28
---	--------------------	-------------

(Note: This schedule was created 28 December 2011)

Table 1: Allocated schemes

ID	Date Received	Amount	Location	What the money will be spent on	Status	Service responsible	Expiry Date (if any)
241: Land West of Tesco Superstore Barford Rd, St Neots	22/03/2011	£54,000.00	St Neots	Off-site Facilities Contribution.	New Update: St Neots Town Council preparing new play area scheme in Eynesbury.	Operations	No Expiry Clause
243: Land adj. to, 117A Herne Rd, Ramsey St. Mary's	19/10/2011	£5,432.81	Ramsey St Mary's	Bus Shelter Contribution.	New Update: Works anticipated to be delivered in 2012/13.	CCC Transportation/ HDC Transportation	No expiry clause
24 269: 2 and 2A, Sapley Road, Hartford, Huntingdon	13/07/2009	£10,000.00	Huntingdon	Open Space contribution.	New Update: Indemnity Agreement instructed monies to be released to Huntingdon Town Council for improvements to King George V Sapley recreation area.	Operations	No expiry clause
New: 298: 32, High St, Brampton	05/09/2011	£12,060.09	Brampton	Off-site facilities.	New Update: Indemnity Agreement instructed monies to be released to Brampton Parish Council for MUGA scheme.	Operations	No expiry clause
Total		£81,492.90					
Last quarter		£384,227.34					

Table 2: Maintenance

ID	Date Received	Amount £	Location	What the money has to be spent on	Service responsible
237: Land north of, Cambridge Road, St Neots	15/08/2011	£113,494.71	St Neots	Commuted sum POS Q grounds maintenance and play areas maintenance	Operations
237: Land north of, Cambridge Road, St Neots	15/08/2011	£4,846.50	St Neots	Commuted sum POS W play equipment maintenance	Operations
New: 237: Land north of, Cambridge Road, St Neots	04/11/2011	£347,395.62	St Neots	Commuted sum grounds maintenance POS areas A,B,C,D,F,G,H,J,K,M,N,O,P & V	Operations
New: 237: Land north of, Cambridge Road, St Neots	04/11/2011	£111,778.95	St Neots	Design, construction and maintenance of play areas LAPS 6,11,12,13 and LEAP 10	Operations
268: Allotments, Constable Leys, Kimbolton, Huntingdon	13/07/2009	£12,890.68	Kimbolton & Stonely	Open Space Maintenance/Facilities Parish Council are still considering skate park scheme, this would require additional funding and further work is required.	Operations
Total		£590,406.46			
Last quarter		£117,574.86			

Table 3: Pending allocation

ID	Date Received	Amount £	Location	What the money can be spent on	Service responsible	Expiry Date (if any)
<p>New: 203: Manor Farm, Church St, Colne</p>	14/09/2011	£15,760.06	Colne	<p>Leisure and Recreational facilities contribution</p> <p>New Update: Final payment £5080 and further payment £310.06 for interest accrued received November 2011. Discussions with Colne PC regarding possible spending schemes.</p>	Operations	November 2016
<p>224: Land at 48 & 50, Newtown Road, Ramsey</p>	18/10/2007	£17,222.38	Ramsey	<p>Provision of open space, recreation and leisure facilities off site within Ramsey</p> <p>Ramsey Town Council to produce a parish plan that will highlight potential open space projects.</p>	Operations	No expiry clause
<p>230: Land at Springfields School, Thames Road, Huntingdon</p>	14/01/2011	£52,096.00	Huntingdon	<p>Off-site Leisure Contribution</p> <p>New Update: Meeting held with ward members 17/11/2011 to consider possible projects. Operations to work up project list Jan 2012.</p>	Operations	No expiry clause
<p>236: Crosshall Manor, 516 Great North</p>	16/01/2009	£9,853.35	St Neots	<p>Off-site facilities</p> <p>New Update:</p>	Operations	No expiry clause

Road, Eaton Ford, St Neots				Operations awaiting further payment from developer.		
238: Land opposite, 15 Church View St Neots	02/02/2010	£28,784.61	St Neots	Off-site Facilities Contribution New update. Operations to consider possible schemes Autumn 2012	Operations	No expiry clause
243: Land adj. to, 117A Herne Road, Ramsey St. Mary's, Huntingdon	14/01/2011	£13,987.22	Ramsey	Commuted sum for open space/young people's play equipment New Update: Ramsey Town Council to produce a parish plan that will highlight potential open space projects.	Operations	No expiry clause
New: 262: East side of London Road, St Ives	18/11/2010	£9,380.00	Hemingford Grey	Off-site Facilities Contribution New Update: Hemingford Grey Parish Council invited to submit spending proposals.	Operations	No expiry clause
256: The Elms, Thicket Road, Houghton, St Ives	06/05/2009	£49,450.00	Houghton and Wyton	Affordable Housing Contribution New Update: AHS has been submitted and is awaiting planners' approval.	Affordable Housing	30/04/2014
278: 3 and 5 Old Station Road,	10/05/2010	£8267.18	Ramsey	Off-site Facilities Contribution	Operations	No expiry clause

Ramsey				Ramsey Town Council to produce a parish plan that will highlight potential open space projects.		
290: 15, Kings Ripton Road, Sapley, Huntingdon	03/05/2011	£21,900.00	Sapley	Provision and or Maintenance of children's play space New update: Meeting held with ward members 17/11/2011 to consider possible projects. Operations to work up project list Jan 2012.	Operations	03/03/2021
New: 297: Land At And Including 42, Huntingdon Street, St Neots	06/06/2011 and 27/09/2011	£14,703.47	St Neots	Open Space Contribution New update: 2 nd (final) payment £7385.00 received. Operations considering projects within Priory Park.	Operations	No expiry clause
New: 297: Land At And Including 42, Huntingdon Street, St Neots	06/06/2011 and 27/09/2011	£23,485.05	St Neots	Play Equipment Contribution New update: 2 nd (final) payment £11,795.66 received. Operations considering projects within Priory Park.	Operations	No expiry clause
Total		£264,889.32				
Last quarter		£274,568.60				

Table 4. Money spent or transferred in the last quarter

ID	Date received	Amount £	Location	Spend type	Division
223: Riverside Mill, Mill Lane, Little paxton	09/11/11	£33,000.00 £33,000.00	Little Paxton	Primary health care contribution.	Monies released to NHS Cambridgeshire.
230: Land at Springfields School, Thames Road, Huntingdon	14/01/2011	£14,171.23	Huntingdon	Recreation and leisure facilities contribution off-site within the town of Huntingdon	Monies transferred to Operations (Sallowbush Rd MUGA scheme).
233: Hunt Bus Depot, Bus Depot Site 15 Stukeley Rd, Huntingdon	22/03/2011	£13,399.48	Huntingdon	Provision of off-site recreation and leisure facilities within Huntingdon.	Monies transferred to Operations (Sallowbush Rd MUGA scheme).
242: Golf Course, Houghton Rd, St Ives.	31/08/2011	£21,952.00	St Ives	Health Contribution	Monies released to NHS Cambridgeshire.
266: Former Model Laundry Site, Ouse Walk, Huntingdon	03/04/2008	£29,088.67	Huntingdon	Public Open Space contribution	Monies transferred to Operations (Sallowbush Rd MUGA scheme).
280: HMP Littlehey, Perry, Huntingdon	16/03/2009	£252,034.12	Perry	Cycle path	Monies transferred to HDC Projects Team (New cycleway scheme).
256: The Elms, Thicket Road, Houghton, St Ives	15/05/2010	£15,718.94	Houghton and Wyton	Adult Recreation Facilities Sum	Monies released to Houghton and Wyton Parish Council.

	Total	£412,364.44			
	Last quarter	£844,746.28			

Table 5: Non-monetary benefits recorded as received in the last quarter:

ID	Address	Address	Address	Description	Completed
244	Cromwell Gardens,	London Road,	Godmanchester	Additional affordable unit completed and transferred to RSL (Supplemental agreement Clauses 2.1 and 2.5.1)	September 2011
262	East side of	London Road,	St Ives	Affordable Housing units transferred to RSL (Clauses 1.6 and 1.8)	October 2011
295	Land North east of	20 Church Street	Stilton	Affordable Housing Scheme approved (Clause Part 1)	September 2011

Appendix B- Future Potential S106 Benefits Listed by Location- developments commenced

This report shows Section 106 clauses with attached monies from developments that have commenced but where trigger points for the collection of the monies have not yet been reached

Location	ID	Address	Spend Type	Amount Expected (£)	Service Responsible
Brampton	298	High Street	Off-site Facilities Contribution	£11,760.50	Operations
Bury	82	Bury Road	Open Space Maintenance	£8,000.00	Operations
Eynesbury	103	Barford Road	On-site Facilities Contribution	£10,000.00	Operations
Eynesbury	103	Barford Road	Play Area Maintenance	£24,000.00	Operations
Godmanchester	244	London Road	Play Area Maintenance	£25,000.00	Operations
Godmanchester	261	Wigmore Farm Silver Street	On-site Facilities Maintenance	£31,125.00	Operations
Godmanchester	261	Wigmore Farm Silver Street	Open Space Contribution	£75,500.00	Operations
Godmanchester	261	Wigmore Farm Silver Street	Play Area Maintenance	£20,000.00	Operations
Houghton & Wyton	256	Thicket Road	Affordable Housing Contribution	£48,000.00	Housing
Huntingdon	75	Kings Ripton Road	On-site Facilities Maintenance	£19,000.00	Operations
Huntingdon	75	Kings Ripton Road	Open Space Maintenance	£6,120.00	Operations
Huntingdon	186	Hinchingbrooke Park Road	On-site Facilities Maintenance	£27,000.00	Operations
Huntingdon	218	Parkway	Open Space Maintenance	£36,000.00	Operations
Huntingdon	218	Parkway	Play Area Maintenance	£9,500.00	Operations
Huntingdon	220	Ullswater and Handscroft Lane	Off-site Facilities Maintenance	£5,000.00	Operations
Huntingdon	220	Ullswater and Handscroft Lane	Play Area Contribution	£36,000.00	Operations
Huntingdon	220	Ullswater and Handscroft Lane	Play Area Maintenance	£9,500.00	Operations
Huntingdon	230	Thames Road	Open Space Maintenance	£40,170.00	Operations
Huntingdon	230	Thames Road	Play Area Maintenance	£6,180.00	Operations
Huntingdon	282	Temple Close	Education Contribution	£8,400.00	CCC Education
Huntingdon	282	Temple Close	Off-site Facilities Contribution	£867.00	Operations
Huntingdon	282	Temple Close	On-site Facilities Contribution	£15,450.00	Operations
Huntingdon	283	Brookside	Education Contribution	£26,040.00	CCC Education
Huntingdon	283	Brookside	Play Area Maintenance	£6,365.00	Operations
Huntingdon	283	Brookside	Play Equipment Contribution	£25,914.00	Operations
Huntingdon	283	Brookside	Recreation Facilities Maintenance	£2,937.00	Operations
Huntingdonshire	282	Temple Close	Play Area Maintenance	£6,180.00	Operations

Little Paxton	223	Mill Lane	Education Contribution	£400,000.00	CCC Education
Little Paxton	223	Mill Lane	Open Space Maintenance	£36,000.00	Operations
Little Paxton	223	Mill Lane	Play Area Maintenance	£24,500.00	Operations
Little Paxton	223	Mill Lane	Primary Health Care Contribution	£134,000.00	Primary Care Trust
Little Paxton	223	Mill Lane	Recreation Facilities Maintenance	£2,000.00	Operations
Ramsey	277	St Mary's Road	Education Contribution	£40,000.00	CCC Education
Ramsey	277	St Mary's Road	Miscellaneous	£5,000.00	TBC
Ramsey	277	St Mary's Road	Play Area Maintenance	£12,000.00	Operations
Sawtry	180	Gidding Road	Play Area Contribution	£16,700.00	Operations
St Ives	239	Houghton Grange	Off-site Facilities Contribution	£60,000.00	Leisure
St Ives	239	Houghton Grange	Play Area Contribution	£72,000.00	Operations
St Ives	239	Houghton Grange	Play Area Maintenance	£23,000.00	Operations
St Ives	239	Houghton Grange	Primary Health Care Contribution	£18,126.00	Huntingdonshire PCT
St Ives	239	Houghton Grange	Transport Contribution	£158,490.00	CCC Transportation
St Ives	239	Houghton Grange	Transport Contribution	£65,000.00	HDC Transportation
St Ives	254	Orchard House Houghton Road	Play Area Maintenance	£72,000.00	Operations
St Ives	254	Orchard House Houghton Road	Primary Health Care Contribution	£19,132.00	PCT
St Ives	254	Orchard House Houghton Road	Transport Contribution	£424,536.00	CCC Transportation
St Neots	223	Mill Lane	Transport Contribution 2.part	£221,500.00	CCC Transportation
St Neots	229	Bushmead Road	Amenity Strip Maintenance	£7,200.00	Operations
St Neots	229	Bushmead Road	Play Area Maintenance	£8,000.00	Operations
St Neots	236	516 Great North Road	Off-site Facilities Contribution	£6,000.00	Operations
St Neots	236	516 Great North Road	Transport Contribution	£6,000.00	CCC Transportation
St Neots	237	Cambridge Road	Education Contribution	£1,100,000.00	CCC Education
St Neots	237	Cambridge Road	On-site Facilities Contribution	£310,000.00	Community Initiatives
St Neots	237	Cambridge Road	Play Area Contribution	£17,000.00	Operations
St Neots	237	Cambridge Road	Transport Contribution	£2,926,000.00	CCC Transportation
St Neots	241	Tesco Superstore Barford Rd	Education contribution 2.part	£70,000.00	CCC Education
St Neots	241	Tesco Superstore Barford Rd	Open Space Maintenance	£9,000.00	Operations
St Neots	241	Tesco Superstore Barford Rd	Play Area Maintenance	£10,500.00	Operations

St Neots	241	Tesco Superstore Barford Rd	Transport Contribution 2.part	£178,000.00	CCC Transportation
St Neots	297	Huntingdon Street	Education contribution 2.part	£18,750.00	CCC
St Neots	297	Huntingdon Street	Transport Contribution 2.part	£18,000.00	CCC
Warboys	174	Popes Lane	Open Space Maintenance	£1,043.00	Operations
Warboys	210	Off High Fen Straight Drove	Environmental conservation contribution	£15,000.00	Trust Fund
Yaxley	187	Broadway	Open Space Maintenance	£54,000.00	Operations
Yaxley	195	Broadway	Transport Contribution	£20,000.00	HDC Transportation
Yaxley	212	Broadway	Open Space Contribution	£22,100.00	Operations
Yaxley	212	Broadway	Play Area Maintenance	£29,000.00	Operations
Yaxley	252	Church Street	On-site Facilities Maintenance	£69,300.00	Operations
Yaxley	296	Chapel Street	Cycle Paths	£15,750.00	CCC
Yaxley Area	286	Broadway	Cycle Paths	£40,500.00	Transportation
Yaxley Area	296	Chapel Street	Open Space Contribution	£8,776.00	Operations

This page is intentionally left blank

Appendix C- Future Potential S106 Benefits Listed by Location- developments not commenced

This report shows Section 106 clauses with attached monies from developments that have not yet commenced work

Location	ID	Address	Spend Type	Amount Expected (£)	Service Responsible
Brampton	306	High Street	Play Area Contribution	£1,443.00	Operations
Brampton	306	High Street	Play Area Maintenance	£6,365.00	Operations
Brampton	306	High Street	Play Equipment Contribution	£15,915.00	Operations
Bury	305	Upwood Road	Off-site Facilities Contribution	£14,981.66	Operations
Bury	305	Upwood Road	Transport Contribution	£5,000.00	CCC
Holme	291	St Giles Close	Education Contribution	£20,000.00	CCC Education
Huntingdon	251	Lancaster House	Transport Contribution	£13,750.00	CCC Transportation
Huntingdon	265	Brampton Road	Transport Contribution	£40,000.00	CCC Transportation
Huntingdon	287	California Road	Cycle Paths	£11,200.00	CCC Transportation
Huntingdon	287	California Road	Heart of the Oxmoor Contribution	£1,035,400.00	Policy
Huntingdon	287	California Road	Play Area Maintenance	£24,720.00	Operations
Little Paxton	222	Bydand Lane & rear of Park Crescent	Education Contribution	£4,450.00	CCC Education
Little Paxton	222	Bydand Lane & rear of Park Crescent	Off-site Facilities Contribution	£16,100.00	Operations
Little Paxton	222	Bydand Lane & rear of Park Crescent	Primary Health Care Contribution	£14,000.00	Huntingdonshire PCT
Ramsey	226	Bury Road	Off-site Facilities Contribution	£13,400.00	Operations
Ramsey	226	Bury Road	Transport Contribution	£7,000.00	HDC Transportation
Sawtry	284	Gidding Road	Cycle Paths	£10,000.00	Transport
Sawtry	284	Gidding Road	Education Contribution	£634,600.00	CCC Education
Sawtry	284	Gidding Road	Transport Contribution	£7,500.00	Transport
Sawtry	284	Gidding Road	Transport Contribution 1.part	£50,000.00	CCC Transport
Sawtry	284	Gidding Road	Transport Contribution 2.part	£8,250.00	CCC Transport
St Neots	270	Kings Lane	Education Contribution	£20,040.00	CCC Education
St Neots	270	Kings Lane	On-site Facilities Contribution	£16,317.00	Operations
St Neots	270	Kings Lane	On-site Facilities Maintenance	£6,180.00	Operations
St Neots	270	Kings Lane	Open Space Contribution	£31,142.44	Operations
St Neots	270	Kings Lane	Transport Contribution	£18,000.00	CCC
Yaxley	221	West of 3 London Road	Education Contribution	£14,000.00	CCC Education

This page is intentionally left blank

Appendix D- Extract from CCC Income Book- Contributions received September 2011-November 2011

Obligation Date	Town/Village	Location	Contribution Received	Date Received	Contribution	Contribution Towards	Notes	Repayment Date
20/07/10	Yaxley	52 Chapel St	£5,371.00	Sep-11	Transport	The provision of the cycleway-Yaxley to Farcet cycleway scheme	25% of contribution - remainder due prior to 1st occupation.	Sep-16
03/04/09	Huntingdon	21 Temple Close	£4,266.00	Sep-11	Education	The provision of additional pre-school facilities within Huntingdon	1st of 6 monthly instalments	Sep-21
25/09/06	Huntingdon	Lancaster House, Lancaster Way	£15,331.00	Oct-11	Transport	Huntingdon MTTs	Full payment	No date
03/04/09	Huntingdon	21 Temple Close	£4,265.00	Oct-11	Education	The provision of additional pre-school facilities within Huntingdon	2nd of 6 monthly instalments	Oct-21
16/08/10	St Neots	42 Huntingdon Street	£19,268.00	Oct-11	Education	Education facilities serving St Neots	Final payment	Oct-16
16/08/10	St Neots	42 Huntingdon Street	£18,498.00	Oct-11	Transport	Transport works identified in St Neots MTTs	Final payment	Oct-21
15/06/10	Stilton	The Manor, 20 Church St	£23,119.00	Nov-11	Education	Education facilities serving Stilton	Full payment	Nov-16

This page is intentionally left blank

OVERVIEW AND SCRUTINY PANELS

(SOCIAL WELL-BEING)
(ECONOMIC WELL-BEING)
(ENVIRONMENTAL WELL-BEING)

2nd FEBRUARY 2012
7th FEBRUARY 2012
9th FEBRUARY 2012

WORK PLAN STUDIES (Report by the Head of Legal and Democratic Services)

1. INTRODUCTION

- 1.1 The purpose of this report is to inform Members of studies being undertaken by the other Overview and Scrutiny Panels.

2. STUDIES

- 2.1 The Council has a duty to improve the social, environmental and economic well-being of the District. This gives the Overview and Scrutiny Panels a wide remit to examine any issues that affect the District by conducting in-depth studies.
- 2.2 Studies are allocated according to the Overview and Scrutiny remits. Details of ongoing studies being undertaken by the two other Panels are set out in the attached Appendix.
- 2.3 Members are reminded that if they have a specific interest in any study area which is not being considered by their Panel there are opportunities for involvement in all the studies being undertaken.

3. RECOMMENDATION

- 3.1 The Panel is requested to note the progress of the studies selected.

BACKGROUND DOCUMENTS

Minutes and Reports from previous meetings of the Overview and Scrutiny Panels.

Contact Officers: Miss H Ali, Democratic Services Officer
01480 388006

Mrs J Walker, Trainee Democratic Services Officer
01480 387049

Mrs C Bulman, Democratic Services Officer
01480 388234

ONGOING STUDIES

STUDY	OBJECTIVES	PANEL	STATUS	TYPE
Visitor Development & Town Centre Vibrancy	To consider issues relating to Visitor Development & Town Centre Vibrancy.	Economic Well-Being	Further information requested on the cost of the tourism service and the benefits it brings to both the Council and to the District. Noted that Tourism activity is not currently being undertaken. Study is on hold until circumstances change.	Whole Panel Study
Gypsy & Traveller Welfare	To examine existing gypsy and traveller sites in the District with a view to informing any future Planning Policy on sites.	Social Well-Being	Report requested for submission to a future meeting. Following consultation with the Chairman, agreed that the study would proceed once Government guidance has been issued on future provision requirements.	To be determined.
Leisure Centre Financial Performance and Employment Structure	To review the overall financial performance and monitoring arrangements. To consider the current / future business structure. To consider whether an increase in income might be made by charging non-	Economic Well-Being and Social Well-Being	Report of the Working Group submitted to the Cabinet on 19 th January 2012. Further meeting of the Working Group to be arranged to discuss the options for the future	Joint Working Group

		residents of the District a higher rate to use the Council's leisure centres.		strategic direction of the service.	
Cambridgeshire Investment Plan	Local	To review the implications of the Investment Plan upon local housing, to include the potential shortfalls in the delivery of affordable housing within the District, identify what housing is due to come forward and to include reference to the underlying links between housing and planning.	Social Well-Being	Report to be considered at Panel's January 2012 meeting.	Whole Panel Study.
CCTV Provision within the District		To review the impact of the Council's proposal to cease the CCTV service with effect from April 2012.	Social Well-Being	Further report expected in March/April 2012.	Whole Panel Study.
Voluntary Sector		To seek alternative ways of supporting the Voluntary Sector from 2013/14 onwards and to assess the social value of the services that they provide within the District.	Social Well-Being	Working Group's conclusions endorsed by the Panel in December 2011. Further report to be considered by Panel in January 2012.	Working Group
A14 improvements.		To review the implications to the local economy of the decision not to	Economic Well-Being	Agreed to invite a representative of the Highways Agency to a	Whole Panel Study.

	proceed with the A14 improvements.		future meeting to discuss their plans in the event of an interruption to traffic flow.	
Review of Neighbourhood Forums in Huntingdonshire	To undertake a review of the Neighbourhood Forums in Huntingdonshire.	Social Well-Being	Update on meeting of the Working Group to be delivered to Panel in January. Further meeting of Working Group to be held in the New Year with the Police Huntingdonshire Area Commander.	Working Group
Housing Benefit Changes and the potential impact on Huntingdonshire.	To consider the emerging issue of homelessness arising as a result of changes to the Housing Benefit system.	Social Well-Being	Background report considered by Panel at their December meeting. Report to be considered at the January meeting of the Economic Well-Being Panel.	To be determined.
District Council Support Services	To review the services provided by the District Councils Document Centre to form a view on its efficiency and cost effectiveness.	Economic Well-Being	Working Group has formed two sub groups to consider:- a) the financial cost of the service; and b) the operation of the service First meetings held in early January 2012, Operations Group to meet again on 2 nd February 2012.	Working Group

FUTURE STUDIES

Business Rates	To consider the implications to the Authority from changes to Business Rates.	Economic Well-Being	Report to be prepared when further information is available.	To be determined.
----------------	---	---------------------	--	-------------------

This page is intentionally left blank

Panel Date	Decision	Action	Response	Date
19/05/10	<u>Corporate Plan – Growing Success</u> Councillors P M D Godfrey and D Harty appointed to the Corporate Plan Working Group.	Quarterly reports submitted to all Overview & Scrutiny Panels.		
13/07/2010	<u>Great Fen Project</u> The Panel attended a tour of the Great Fen.		The Director of Environmental and Community Services advised that updates on the progress of the project would be presented to the Panel at 6 monthly intervals.	
08/11/11	Presentation received and the Panel requested further regular updates.			
7/12/10	<u>Environment Strategy</u> The Panel received a review of the Environment Strategy.	Members requested a further review in 12 months time.	The Panel received an update at their November 2011 meeting when the Carbon Management Report was received. Further updates will be presented to the Panel when they become available.	November 2012
13/09/11	<u>Planning Implications of the Enterprise Zone</u> The Panel has requested further information to be circulated on the planning implications following the successful bid for an Enterprise Zone in the District.		A presentation will be delivered by the Head of Planning Services in due course.	June 2011
14/09/10	<u>Tree Strategy Working Group</u> To form a strategy in conjunction with the Tree Officers for the retention and planting of trees.	A series of Working Group meetings have been held. A draft policy is being		April 2011

Panel Date	Decision	Action	Response	Date
		drawn up by Brian Ogden for submission to the group for comment.		
<p data-bbox="129 395 232 424">13/9/11</p> <p data-bbox="129 598 232 627">10/1/12</p>	<p data-bbox="315 363 779 392"><u>Waste Collection Working Group</u></p> <p data-bbox="315 432 1010 563">A Working Group appointed to look into waste collection policies. The Working Group comprises of Councillors Baker, Godfrey, Harlock and Hyams, and Mr M Phillips.</p> <p data-bbox="315 603 1010 762">Following consideration of the Advanced Waste Partnership report it was agreed that the work of the partnership could overtake the findings of the working group, therefore the Working Group study should be put on hold.</p>	<p data-bbox="1032 432 1559 496">First meeting held on 6/10/11 with Mr E Kendall – Head of Operations.</p> <p data-bbox="1032 603 1559 699">The study of the Waste Collection Working Group has been postponed and will be reviewed in due course.</p>	<p data-bbox="1581 432 1995 528">The Group established their terms of reference and a way forward for their study.</p>	
<p data-bbox="129 906 232 935">8/11/11</p> <p data-bbox="129 1109 232 1137">6/1/12</p>	<p data-bbox="315 807 920 871"><u>Design Principles for Future Developments Working Group</u></p> <p data-bbox="315 879 1010 1070">A Working Group appointed to examine the matters raised during the Panel's discussions on Loves Farms, St Neots. The Working Group comprising of Councillors Banerjee, Curtis, Godfrey and Harlock will make recommendations to inform future developments.</p> <p data-bbox="315 1110 1010 1270">First meeting of the Working Group held. Councillor Mrs M Banerjee appointed rapporteur. It was agreed that the Working Group needed an overview of the site from a planning officer and this should be followed by a site visit.</p>	<p data-bbox="1032 1110 1559 1238">Working Group met with the Head of Planning Services on 26th January to receive an overview of the Loves Farm site.</p>	<p data-bbox="1581 1110 1995 1206">Site visit with Jennie Parsons and Mike Huntington to be arranged.</p>	

Panel Date	Decision	Action	Response	Date
------------	----------	--------	----------	------

5/12/11	<p><u>Drainage Issues</u></p> <p>Consideration was given to a petition in respect of sewage overflow at Windsor Road and Main Street, Yaxley. Members were advised that the Executive Leader had written to Anglian Water expressing his concern over flooding issues in Yaxley and a response had been received. Although Anglian Water's response addressed the specific flooding incident, Members were not satisfied with Anglian Water's programme to prevent problems from occurring and their response to sewerage system failures.</p>	<p>Given the lack of powers that the Council has to influence Anglian Water, Members requested that the Leader of the Council writes to the Environment Agency to highlight their concerns and to ask it to ensure it used its enforcement powers where merited.</p>	<p>The Managing Director (Communities, Partnerships and Projects) will follow this concern up with the Environment Agency. The Executive Leader has responded to Anglian Water to state that he is not satisfied with their programme to prevent problems from occurring and their response to sewerage system failures.</p>	
---------	---	--	--	--

10/1/12	<p><u>Land Use for Agricultural Purposes in the Context of Planning Policies and its Contribution to the Local Economy.</u></p> <p>The Panel considered the Cambridgeshire Green Infrastructure Strategy and raised concerns over the lack of reference to local agriculture in planning policies.</p>	<p>A Working Group comprising of Councillors Mrs M Banerjee, P M D Godfrey, G J Harlock, D Harty and Mr D Hopkins has been appointed to review the lack of promotion and protection of land for agricultural purposes and to ensure that local agriculture is included in the new local plan.</p>	<p>A meeting will be held with the Planning Service (Policy) Manager on 9th February to discuss issues and establish a way forward for the Working Group.</p>	<p>February 2012</p>
---------	---	---	--	-----------------------------

Panel Date	Decision	Action	Response	Date
------------	----------	--------	----------	------

	<u>Forward Plan</u>			
14/06/11	Cambridgeshire Future Transport			10/4/12
14/06/11	Waste Collection and Recycling Policies			13/3/12
12/10/11	Huntingdon West Master Plan			13/3/12
12/10/11	Planning for Sustainable Drainage Systems (SUDs)			10/4/12
10/01/12	Cambs Renewable Infrastructure Strategy			10/4/12
10/01/12	Cambs Community Energy Fund			10/4/12
10/01/12	Community Infrastructure Levy (CIL)			10/4/12

Decision Digest

Edition 121

Monthly summary of the decisions taken at meetings of the Council, Cabinet, Overview & Scrutiny and other Panels for the period 1st to 27th January 2012.

VOLUNTARY SECTOR REVIEW

The Overview and Scrutiny Panels (Social Well-Being) and (Economic Well-Being) have discussed a proposal to establish an indicative voluntary sector budget for 2013/14 of £273,000 and to establish a mixed grant system for the allocation of future funds. This work has been undertaken in conjunction with the Social Well-Being Panel's Voluntary Sector Working Group.

The Social Well-Being Panel has endorsed the recommendations proposed within the report and received assurances that sound governance arrangements will be in place when determining applications for grant funding.

Although the majority of Members of the Panel for Economic Well-Being have endorsed the recommendations within the report, Members expressed a number of reservations as to how the indicative budget figure had been determined and where the alternative savings will now be made in the Council's Budget. Members have also queried whether any consideration had been given to a process for match funding and to what extent the voluntary sector themselves were responding to the changing economic climate and exploring opportunities for example to share services / facilities and raise additional sums.

The Panel has endorsed a proposal to adopt a mix of methods for allocating

funds and Members commented that as the Council is moving away from commissioning, a mix of distribution methods will not be used. Members have also queried the rationale behind the proposal to return to a grant process and how the Council will ensure that the organisation will meet the objectives for which the grant had been awarded. The Head of Environmental & Community Health Services has explained that grants will be awarded for a maximum of three years and any performance issues could be addressed in the indicative budget for the following year.

The Panel has also discussed in detail the proposal to establish a Community Chest to create a source of funds to help local community projects throughout the year. Whilst the majority of Members supported the proposal, the Panel agreed that in the absence of further information as to how the process might operate, it was difficult for them to give full support to it. Members have expressed differing views as to whether Towns and Parishes should be able to apply to the Community Chest and have suggested that, given the small sums involved, the administration of the process should be straightforward and flexible.

Subsequently, an indicative voluntary sector budget of £273,000 for 2013/14 has been approved by the Cabinet. Executive Councillors have also agreed that a mix of methods be used for the allocation of financial support to the voluntary sector. The method to be

used should be proportionate to the level of funding required.

The Cabinet has endorsed the Panel's sentiments that the application form for the community chest should be straightforward, be used as a way of helping very local projects and that funding should be made available throughout the year.

HOUSING BENEFIT CHANGES AND THE POTENTIAL IMPACT ON HUNTINGDONSHIRE

The effect of Government changes to the Housing Benefits system has been considered by the Overview and Scrutiny Panel (Economic Well-Being) which results in a reduction in Benefit entitlement of between £3 and £70 per week by existing claimants. The Panel has asked about the impact of the changes in housing benefit locally and noted that it was difficult to assess this exactly at this stage. Members have also discussed the Council's use of Bed and Breakfast accommodation generally and the likely impact of the changes in this area.

Having been advised that there was currently no provision within the 2012/13 budget for an increase in homelessness families, the Panel has queried whether the Council should seek to increase the budget estimate for it at this stage. Members have noted that in the absence of an accurate estimate of the impact it was not practical, nor possible to do so.

Reports on the wider housing policy implications arising from further proposals in the Welfare Reform Bill and on rental levels and rent costs will be presented to future meetings of the Panel.

ONE LEISURE FINANCE – REPORT OF THE WORKING GROUP

The outcome of the deliberations of the Working Group which had been established to review the financial performance of One Leisure and to make recommendations on the services' future direction has been reported to the Overview & Scrutiny Panels for Economic and Social Well-Being.

These conclusions have subsequently been referred to the Cabinet who have:

- approved performance targets for income, controllable costs and net controllable costs;
- requested the General Manager, One Leisure to draft a business plan for the start of 2012/13 through which performance targets are to be achieved and to produce separate accounts for account reporting purposes and for managing the controllable budget; This business plan is to be presented to the Cabinet and Overview and Scrutiny Panel (Economic Well-Being) for review by June 2012;
- agreed that performance targets be reported to the Panel on a quarterly basis;
- agreed not to introduce a deferential pricing scheme for non-residents of the District;
- approved the retention of the One Leisure Working Group in its current form to investigate which business model One Leisure should employ; and
- requested the One Leisure Working Group to assist the Executive Councillor for Healthy and Active Communities with the development of a methodology for the quantification of "social value".

BROADBAND DELIVERY PROJECT

The Overview and Scrutiny Panel (Economic Well-Being) has received a presentation on the Broadband Delivery Project. The Government's objective through the Project is to establish the best superfast network in Europe by 2015. This requires Local Enterprise Partnerships to draw up a Broadband Strategy for their geographical areas.

The Cambridgeshire and Peterborough Delivery Project has been allocated £6.75M from Broadband UK for this project and their objective is to enable 100% of businesses and 90% of homes to have access to superfast broadband by 2015. Members have also been provided with a definition of Superfast Broadband.

Arising from the presentation, the Panel has discussed and made a number of comments with regard to the project's objectives. Members have also noted that the Government's funding could only be used to provide broadband in areas not covered by commercial providers and that the District would be placed at a competitive disadvantage if they weren't involved with the initiative.

With regard to the Alconbury Enterprise Zone, the Panel has been informed that the Government had announced that all enterprise zones would have superfast broadband. Given the number of houses and businesses within the area it was expected that this would be commercially viable and, therefore demand would be met by the market.

NHS CONSULTATION – PROPOSED REDESIGN OF MENTAL HEALTH SERVICES ACROSS CAMBRIDGESHIRE AND PETERBOROUGH

Following a presentation by representatives of NHS Cambridgeshire and having received a number of

representations from service users, their carers and family members on proposals to redesign mental health services across Cambridgeshire and Peterborough, the Overview and Scrutiny Panel (Social Well-Being) agreed to submit a response to NHS Cambridgeshire's consultation. The Panel unanimously expressed the view that the mental health facility in Acer Ward at Hinchingsbrooke Hospital should not be closed.

In reaching its conclusions, the Panel questioned the clinical reasons for proposing the closure of the Ward, expressed concerns over the travel implications of the proposals and queried whether better outcomes are intended to be produced at the other sites proposed within the consultation. Members are not satisfied that sufficient evidence has been provided to justify the case for the closure of Acer Ward or that they have taken into account anticipated population growth projections in Cambridgeshire and Peterborough. The Panel also was of the view that the proposals will be detrimental to the health and well-being of both patients and their visitors, which could impact upon patient rehabilitation levels.

Given the strong views expressed, the Panel will be meeting with representatives of Circle Healthcare to discuss with them options for preserving the facility within Hinchingsbrooke Hospital.

CAMBRIDGESHIRE LOCAL INVESTMENT PLAN

The Overview and Scrutiny Panel (Social Well-Being) was apprised with changes to the level of funding available to the Homes and Communities Agency (HCA) and noted the implications of the Cambridgeshire Local Investment Plan (CLIP) upon the delivery of local housing. A reduction in

funding prompted the HCA to review the way in which funds would be allocated, which will now be delivered through Registered Providers (formerly known as Housing Associations). A new "Affordable Rent" scheme will be introduced as part of these changes.

NEIGHBOURHOOD FORUMS WORKING GROUP

A brief update on the outcome of a recent meeting of the Neighbourhood Forums Working Group was delivered to the Overview and Scrutiny Panel (Social Well-Being). This included an update on the proposed boundary areas for any alternative model which was based on responses received to consultation undertaken by the Panel in September 2011. Draft constitutional terms for the new forums and the electoral representation for each area are currently being reviewed by the Working Group.

Having considered a report of the Working Group on the development of a new web based site as a way of establishing dialogue with local residents, the Cabinet has agreed to adopt the "Shape Your Place!" initiative. The site was originally established by Cambridgeshire County Council to promote community engagement and has been successfully run as a pilot in Fenland.

DEVELOPMENT APPLICATIONS

Over two meetings, the Development Management Panel has considered sixteen applications of which fourteen were approved and two refused.

The main application considered during this period was the proposed development of a cinema, restaurant buildings, car park and public plaza off Huntingdon Street, St Neots. District and Town Councillors and a local resident made representations to the

Panel both in support for and against the application. On balance and in approving the application, the Panel considered that the cinema would make a significant contribution to leisure facilities in, and the vitality of, the town. A Section 106 Agreement will secure funds towards the upgrading of the urban traffic control system in the town centre and conditions will secure, amongst other matters, the provision of a car park management plan.

IMPORTED FOOD CONTROL LEGISLATION - DELEGATIONS

Having considered a report covering the introduction of three new statutory instruments concerning the importation of food, feeds, animals and animal products from other EU states, the Licensing and Protection Panel has authorised the Head of Environmental and Community Health Services to appoint suitably qualified officers to enforce the Regulations and to initiate prosecutions after consultation with the Chairman and Vice Chairman of the Licensing and Protection Panel.

LICENSING AND PROTECTION APPLICATIONS SUB-GROUP – MEMBERSHIP

Membership of the Licensing and Protection Applications Sub-Group will remain at four with a quorum of three.

The Licensing and Protection Panel arrived at this decision following consideration of a report suggesting that the Sub-Group, which is established on an ad-hoc basis to deal with applications for licences which cannot be delegated to officers, should be reduced to three members with a quorum of three. The Panel agreed that continuing the present procedure would both avoid the possibility of non quorate meetings and would provide an opportunity for more members of the

Panel to gain experience of the procedure.

CAMBRIDGESHIRE GREEN INFRASTRUCTURE STRATEGY

The Overview and Scrutiny Panel (Environmental Well-Being) has considered the terms of a revised Cambridgeshire Green Infrastructure Strategy which is intended to be used as supporting evidence for planning purposes. The strategy has been supported by the Green Infrastructure Forum and, in light of the demise of Cambridgeshire Horizons, the Panel has suggested that the accountability and reporting lines of the Green Infrastructure Forum should be clarified.

The Chairman has raised concerns over the Strategy's lack of reference to the local agricultural industry and has suggested that food security is of local, national and international concern and as such ought to be given higher priority and reflected to a greater extent in the Council's policy framework. The Panel has decided that a Working Group should be convened to investigate land use for agricultural purposes in the context of planning policy and its contribution to the local economy. With this in mind the Panel has recommended the Strategy to Cabinet for endorsement.

Having supported the Panel's views regarding local agriculture, the Cabinet has agreed to adopt the contents of the Strategy as supporting evidence for planning purposes.

ADVANCED WASTE PARTNERSHIP

The Overview and Scrutiny Panel (Environmental Well-Being) approved for submission to Cabinet a report on moving the Cambridgeshire and Peterborough Waste Partnership (RECAP) to the next level of partnership working in order to gain the

maximum advantage collectively for the partner authorities. The Panel has acknowledged that the work of RECAP represents an excellent example of county-wide partnership working which delivers significant benefits to Cambridgeshire. Members have supported the proposals to formalise relationships with neighbouring authorities in order to deliver further benefits to residents. The Panel has been assured that before any costs are incurred by the Council individual business cases will be brought to the Panel for comment. Having questioned whether the Council's performance levels would be compromised by the proposal for greater joint working, Members have been advised that joint working would lead to greater savings and improve the trade waste function which would be of benefit to the business community. Subsequently, the contents of the charter have been adopted by the Cabinet who agreed that any outline business cases for any advance waste projects be submitted to the Overview and Scrutiny Panel (Environmental Well-Being) prior to any decision being made to proceed.

COMMUNITY INFRASTRUCTURE LEVY DRAFT CHARGING SCHEDULE

Having considered the comments received on the Huntingdonshire Community Infrastructure Levy – Charging Schedule, during the final round of consultations, the Cabinet has approved the Schedule's content and that of a Statement of Modification for submission for examination. The modification has arisen as a result of comments made on the healthy levy rate which has now been reduced from £140 to £65 per square metre. The Cabinet was made aware of the timetable for submission and authorised the Head of Planning Services, after consultation with the Executive Councillor for Strategic Planning and

Housing, to make any minor amendments to the final document.

FINANCIAL MONITORING

The Head of Financial Services has drawn the Cabinet's attention to spending variations in the revenue budget for the current year and modifications to the approved capital programme. It was noted that the expected outturn of revenue expenditure was now £21.4m which was £1.2m less than assumed in the 2011/2012 budget. The reduction was mainly due to one-off items and the implementation of service plans.

EU PROJECT – MOBILISING LOCAL ENERGY INVESTMENTS

The Cabinet has approved in principle, the Council's participation in Cambridgeshire's Intelligent Energy Europe (IEE) Project which has been awarded funding totalling €1.2m for the delivery of energy efficiency and energy generation schemes across Cambridgeshire. The application was made jointly by five Cambridgeshire local authorities and Cambridge University to the European Commission's Executive Agency for Competitiveness and Innovation.

Having been advised that the project provides an opportunity for the District Council to receive €157,000 towards the cost of developing two significant – business driven energy infrastructure projects in the District, the Cabinet has authorised officers to proceed with the documentation required. However, given the current economic climate and many unknown factors, it has been recommended that a decision to draw down the European funding will only be taken when the Council is certain that the two projects will deliver.

CAMBRIDGESHIRE HORIZONS – PROPOSED CHANGES TO COMPANY ARTICLES AND MEMORANDUM

Proposed amendments to the Articles of Memorandum of Cambridgeshire Horizons have been approved by the Cabinet. The Company is currently winding down its operations and the changes are necessary to deal with the repayment of monies previously advanced by them. In that respect, the Cabinet has authorised the Council to enter into a Memorandum of Understanding. This will outline the basis on which returning monies are apportioned and the priority in which they are paid.